

A REGULAR MONTHLY MEETING OF THE COMMON COUNCIL OF THE CITY OF NEKOOSA WAS HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 12, 2010 AT 7:00 P.M.

The Meeting was called to order by Council President Dan Carlson

Ken Hartje Robert Schultz Brad Hamilton
Larry Krubsack August Woiak Donald Nelson

Mayor Gordon G. Freeman - Absent

Moved by Hamilton seconded by Krubsack to dispense with the reading of the minutes of the previous meeting.

Carried

**Treasurer's Financial Report
December 31, 2009**

GENERAL

TOTAL RECEIPTS 12-31-2009	959,747.43
BOOK BALANCE 11-30-2009	<u>792,603.26</u>
	1,752,350.69
ERR ON DISB LIST 11-30-09	<u>100.00</u>
	1,752,450.69
DISBURSEMENTS 12-31-2009	<u>349,452.83</u>
BOOK BALANCE 12-31-2009	1,402,997.86
OUTSTANDING CHECKS 12-31-2009	34,101.32
BANK BALANCE 12-31-2009	1,437,099.18

WATER

TOTAL RECEIPTS 12-31-2009	182,780.06
BOOK BALANCE 11-30-2009	<u>140,349.55</u>
	323,129.61
DISBURSEMENTS 12-31-2009	<u>54,304.48</u>
BOOK BALANCE 12-31-2009	268,825.13
OUTSTANDING CHECKS 12-31-2009	<u>18.72</u>
	268,843.85
BANK ERR 12-31-2009	0.50
BANK BALANCE 12-31-2009	268,844.35

Respectfully submitted

Sheila Grosskreutz
Treasurer, City of Nekoosa

Moved by Krubsack seconded by Nelson to accept the Treasurer's Financial Report as written.

Carried

Ways & Means

To the Honorable Mayor and Members of the Nekoosa Common Council

A Ways and Means meeting was held on Tuesday January 12, 2010, at 6:15 p.m. in the Nekoosa Council Chambers.

Members present were Dan Carlson, Chairman, August Woiak, Secretary, Don Nelson and Ken Hartje. Also in attendance were Brad Hamilton, Robert Schultz, Sheila Grosskreutz, Larry Krubsack and Advance Janitorial Rep.

1. Audited all bills.
2. Recommend applications for License to serve fermented malt beverages and intoxicating liquors to: Anjelita Alday and Cecily Reichert, Piggly Wiggly.
3. Recommend Advance Janitorial for City Hall cleaning for \$296.85 per month.
4. Discussed city comprehensive plan.
5. Recommend purchasing DS 200 Precinct Counter from Election Systems & Software Inc. for a cost to \$6,045.00.
6. Recommend \$100.00 donation to South Wood County Humane Society Snow Sculpture Spectacular.

Respectfully submitted

Moved by Woiak Seconded by Hamilton that the Ways & Means Committee Report of January 12, 2010, be accepted as written. Carried

Moved by Woiak Seconded by Hamilton that Items 2-3,5-6 of the Ways & Means Committee Report of January 12, 2010 be adopted for action.

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

Public Works

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Public Works meeting was held on Wednesday, December 9, 2009, at 3:00 p.m. in the Nekoosa Council Chambers.

Members present were Ken Hartje, *Chairperson*, Larry Krubsack, *Secretary*, Don Nelson. Also in attendance were: Gerald Cordes, Ron Young, Mayor Gordon Freeman, Terry Schertz, Joe Rusch II-City Clerk, Rob Sigler, Jim Lucas.

1. Discussed Entry Canopy at drive thru for Nekoosa Area Community/Senior Center. The Committee recommends this unit be free standing and taller to accommodate bus traffic.
2. Discussed roof/ceiling of large reception hall. Committee recommends going from Wood Beams to Trusses.
3. Committee recommends added spaces in the mechanical mezzanine for furnaces and air handling equipment between ceiling and roof.
4. Discussed stairway to mezzanine. Committee undecided as to location.
5. Committee recommends new storage room addition. This was well accepted and agreed upon.

6. Committee recommends new plans for an enlarged janitor's closet with some space used for electrical panels.

Public Works

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Public Works meeting was held on Wednesday, December 23, 2009, at 3:00 p.m. in the Nekoosa Council Chambers.

Members present were Ken Hartje, *Chairperson*, Robert Schultz, *Secretary*, August Woiak, Don Nelson. Also in attendance were: Jim Lucas, Bill Kaberle-DPW, Mayor Gordon Freeman, Lee Emmer-MSA, Gerald Cordes, Terry Schertz, Ron Young Rob Siegler, Dan Schmidt.

1. Met with Community Center Committee and Arc Central for confirmation on Building design.
2. Update on Building Inspector.
3. Presentation by Roland Hawk of Jewell Associates Engineering.
4. Discussed snow removal.

Respectfully submitted

Public Works

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Public Works meeting was held on Tuesday, January 5, 2010, at 3:00 p.m. in the Nekoosa Council Chambers.

Members present were Ken Hartje, *Chairperson*, Brad Hamilton, *Secretary*, August Woiak, Don Nelson. Also in attendance were: Mayor Gordon Freeman, Lee Emmer-MSA, Gerald Cordes, Jim Lucas, and Dan Greve-MSA.

1. Update on Senior/Community Center building design, final plan approval will be January 26, 2010 for the state. Next meeting is February 8, 2010 at 2:00 p.m. for bid opening.

Respectfully submitted

Public Works

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Public Works meeting was held on Wednesday, January 6, 2010, at 1:30 p.m. in the Nekoosa Council Chambers.

Members present were Ken Hartje, *Chairperson*, Robert Schultz *Secretary*, August Woiak, Don Nelson. Also in attendance were: Mayor Gordon Freeman, Bill Kaberle-DPW, City Attorney Jim Quinn, Lee Emmer-MSA, David Bluhm-MSA.

Moved by Schultz seconded by Nelson to go into CLOSED SESSION pursuant to Wisconsin Statutes 19.85(1)(c) regarding personnel issues.

Moved by Schultz seconded by Nelson to go into OPEN SESSION pursuant to Wisconsin Statutes 19.85(2). No action at this time.

1. Recommend approving \$20,000 contract with MSA Professional Services for WWTP Facility USDA-RD Loan/Grant.
2. Recommend approving \$32,900 contract with MSA Professional Services to add additional water main and sewer replacement for Highland Avenue, West 5th St, Vilas Avenue, and 3rd Street to Nekoosa 2010 Utilities Project.
3. Recommend approving \$30,000 contract with MSA Professional Services annually for zoning administration services and to designate Kirk Skoog as project planner/zoning administrator.
4. Discuss water tower and alley repair.
5. Discuss snow plowing and equipment.
6. Discussed water cross connection inspections to be done by city.
7. Senior/Community Center update.
8. Discussed building security policy.
9. Recommend sending three DPW employees to WRWA training on January 27, 2010 at no cost.
10. Recommend sending three DPW employees to OSHA Safety Conference in Wausau at a cost of \$199/per person.
11. Recommend one DPW water employee to WRWA Water Training in Plover at \$85.00.

Respectfully submitted

Moved by Hartje Seconded by Hamilton that the Public Works Committee Report of December 9, 2009, December 23, 2009, January 5, 2010, and January 6, 2010 be accepted as written.
Carried

Moved by Hartje Seconded by Hamilton that Items 1-3-,9-11 of the Public Works Committee Report of January 6, 2010 be adopted for action.

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

Public Safety

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Public Safety meeting was held on Tuesday, January 5, 2010 at 6:15 p.m. in the Nekoosa Council Chambers.

Members present were Larry Krubsack, Chairperson, Dan Carlson, Secretary, August Woiak, Don Nelson. Also in attendance were: Mayor Gordon Freeman, Police Chief John Reimer, Fire Chief Mike Hartje, Ambulance Chief Don Harnisch, Shauna Cote.

1. Discussed 4-Way Stop at Wood Avenue and Section Street.
2. Recommend paying dues for North Central WI Police Chiefs Association.
3. Recommend paying dues for WI Police Chief Association.
4. Recommend paying dues for LETO Association.

5. Recommend Police Chief attend WI Chiefs Mid-Winter Training Conference per Wage Agreement.
6. Recommend purchasing NAS Server for Police Dept for approximately \$3,600.00.
7. Recommend accepting resignation of Firefighter.
8. Recommend signing contract for Tank Inspections w/Tarlton Inspections Inc.
9. Recommend sending three Firefighters to WI State Firefighter Association Conference.
10. Recommend constructing Second Day Room for Ambulance Dept.

Respectfully submitted

Moved by Krubsack Seconded by Nelson that the Public Safety Committee Report of January 5, 2010, be accepted as written. Carried

Moved by Krubsack Seconded by Hamilton that Items 2-10 of the Public Safety Committee Report of January 5, 2010 be adopted for action.

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

Wage & Salary

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Wage & Salary meeting was held on Wednesday, December 16, 2009 at 4:00 p.m. in the Nekoosa Council Chambers.

Members present were August Woiak, Chairperson, Dan Carlson, Secretary, Don Nelson, Ken Hartje. Also in attendance were: Police Chief John Reimer, City Clerk Joe Rusch II

1. Moved by Hartje seconded by Nelson to go into CLOSED SESSION pursuant to Wisconsin Statutes 19.85(1)(c) to discuss Full Time Non-Union Wage Agreements and Fire Chief Wages. *Woiak-Yes, Carlson-Yes, Nelson-Yes, Hartje-Yes.*
2. Moved by Woiak seconded by Nelson to go into OPEN SESSION Pursuant to Wisconsin Statutes 19.85(2) to make recommendations on matters discussed in closed session. *Woiak-Yes, Carlson-Yes, Nelson-Yes, Hartje-Yes.*
3. Recommend extending 2nd Year Wage Increase of 3% for City Clerk, Treasurer, and Police Chief to April 30, 2011.
4. Recommend Fire Chief Salary for 2010 at \$900.00/month.

Respectfully submitted

Moved by Woiak Seconded by Hamilton that the Wage & Salary Committee Report of December 16, 2009 be accepted as written. Carried

Moved by Woiak Seconded by Hamilton that Items 3-4 of the Wage & Salary Committee Report of December 16, 2009 be adopted for action.

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

Moved by Woiak seconded by Hamilton using sealed bid method for Community Center Project – No Faxed Bids.

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

Moved by Hamilton seconded by Nelson to accept Joan Harnisch's resignation from the Library Board and approve the Appointment of Alayna Black

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

RESOLUTION

BE IT RESOLVED: That pursuant to Municipal Code 3.05 of the City of Nekoosa, Wood County, Wisconsin the Nekoosa Common Council authorizes the following Budget Amendment:

- Recommend raising the Water Utility Tax Equivalent Rate (Acct: 10-00-41310-000-000) from \$88,915.00 to \$143,500

Dated this 12th Day of January, 2010.

Gordon G. Freeman, Mayor

Joseph M. Rusch II, City Clerk

Moved by Hamilton Seconded by Nelson to approve Water Utility Tax Equivalent Rate Resolution.

Roll Call Vote: 6 Ayes, 0 Nays. Carried.

Moved by Hamilton Seconded by Woiak to accept the Police Chief's, Public Works Dept, Ambulance Dept, and Fire Department's monthly reports as written. Carried

GENERAL DISBURSEMENT:	\$779,787.08
WATER/SEWER DISBURSEMENT:	\$ 45,225.73

Moved by Hamilton Seconded by Woiak to pay all bills as written and read.

Roll Call Vote: 6 Ayes, 0 Nays. Carried

Moved by Hamilton Seconded by Krubsack to adjourn. Carried

Respectfully Submitted

Joseph M. Rusch II
City Clerk